



Clinician Scholar Educator Award

The mission of the Rheumatology Research Foundation is to advance research and training to improve the health of people with rheumatic disease.

The purpose of the Clinician Scholar Educator Award is to support ACR and AHRP members seeking to develop a career in education and training, with the aim of enhancing education **in the musculoskeletal and rheumatic diseases.**

For more information on the Clinician Scholar Educator Award, [click here.](#)

Award Amount: Up to \$180,000 for 3 years

All applications must be submitted by 5:00 PM ET on the deadline day through WizeHive <http://app.wizehive.com/apps/cse>

Application Deadline
May 2, 2016
Notification
September 1, 2016
Award Term Begins
July 1, 2017

Guidelines

All applicants and award recipients must abide by Foundation Awards and Grants Policies at all times. A list of current policies is available at www.rheumresearch.org.

Eligibility

- Applicant must meet citizenship and other eligibility requirements as outlined in the [Awards and Grants policies](#).
- Applicant must be an ACR or ARHP member at the time of submission and for the duration of the award.

ACR members must meet the following criteria:	ARHP members must meet the following criteria:
<ul style="list-style-type: none"> • Have earned a DO, MD, or MD/PhD degree and completed a Rheumatology fellowship by the time of award start • Have experience in the education or training of medical students, and/or residents and fellows. • MDs and DOs who are not licensed to perform clinical care may not apply. 	<ul style="list-style-type: none"> • Have earned an advanced degree (Masters or above) • Have experience in the education or training of health professionals • Have experience seeing patients AND currently see patients

- Must propose educational projects related to rheumatic disease
- Applicant must be affiliated with an accredited graduate or medical school.
- Applicant must be able to devote at least 25 percent effort to educational and scholarly activity for the duration of the award.
- Past Clinician Scholar Educator awardees are not eligible to apply again.

If you have questions about your eligibility, please contact the Foundation before preparing your application.

Review Criteria

Applications will be peer reviewed and scored based on overall merit. This award will be reviewed based on the following criteria:

1. **Relevance of the proposal to the Foundation’s mission to improve the health of people with rheumatic disease**
2. Plan for career development with the goal of development into an educational scholar
3. Strength and innovation of project proposal including specific aims, background, project design and methods, final product (if applicable), and significance to education in rheumatic disease

4. Applicant's educational portfolio, including experience and quality of past teaching activities
5. Institutional support provided to the applicant

Applicants should carefully review [current and previously funded projects](#) for models that may be adapted into other settings or to propose new projects that add to the cadre of educational products and methods in rheumatology training.

Award Terms and Funding

Awardees are required to devote at least 25 percent effort to educational and scholarly activity for the duration of the award. Awards are funded for up to three years. The second and third year of support is conditional upon substantial accomplishments during year one. Progress reports, including updated benchmarks and progress toward goals, will be used to measure success and will be reviewed by the Foundation Scientific Advisory Council.

Up to \$50,000 per year must be directly applied to the individual applicant's salary and is intended to support direct salary costs for each year of the award. An additional \$10,000 per year may be awarded upon request and justification to help cover the costs of tuition for a formal educational training program, advanced degree program, travel to educational meetings, and/or development of an educational product. The award will be paid directly to the sponsoring institution. Payments will be disbursed in two equal installments in July and January. Indirect costs to the sponsoring institution are not permitted.

In order to provide direction for scholars, particularly those who do not have access to other educational scholars in their own institution, a mentoring component is also built into this award. The ACR Committee on Training and Workforce has created an Advisory Panel composed of former Clinician Scholar Educator awardees to serve this role.

In order to help disseminate the scholarly work accomplished during the award period to the broader rheumatology community, awardees are also expected to present the results of their project in the third year in a session during the ACR/ARHP Annual Meeting.

Application Instructions

Before starting the online application, please read the [Instructions for All Awards](#).

Applicant Information

You will be asked to confirm your eligibility and provide contact information in this section.

Project Information

The information in this section is general information about the grant submission.

- **Project Title**
Make your title specific and detailed. It should clearly state the topic of your proposal and is limited to 81 characters, including spaces between words.
- **Abstract (limit to 300 words)**

Succinctly describe the hypothesis to be tested, the specific aims or global objectives of the project and the expected results.

➤ **Project Narrative (2-3 sentences)**

Briefly describe how your proposed project is relevant to the Foundation’s mission to improve the health of people with rheumatic disease.

Specifically, please explain how your project will address at least one of the following: a) increase patient access to care, b) develop future treatments and cures, c) demonstrate or improve the value of rheumatology care; and/or d) expand the impact of rheumatology. In this section, be succinct and use plain language that can be understood by a lay audience. The Project Narrative is made public for all awarded grants and is used by the Foundation for marketing efforts.

➤ **Keywords**

Choose three keywords that accurately describe the project. If the application focuses on a specific disease, please include it as a keyword.

Required Documents

Educational Portfolio

Limited to six pages.

Download, complete and submit the Educational Portfolio. See example of the template below.

Project Proposal

Limited to five pages including references.

The proposal must describe the following:

- A. **Specific Aims** – Describe the proposed project and its role in the career development of the applicant as a clinician educator (one page).
- B. **Background** – What is the need addressed by the proposal? What background information serves to justify the approach selected? What is innovative about the approach? Include preliminary data, if applicable.
- C. **Project design and methods** – Provide a detailed description of the project to be accomplished. This should include where and how the project is to be accomplished; what resources are already available or will be developed; and the target population (students and mentees involved). If the intervention is intended to continue after completion of the current award, please detail how it will be sustained.

Include a specific subsection entitled “Benchmarks and Metrics” that details the milestones (benchmarks) of the project and how the benchmarks will be measured/assessed. Include a specific plan for data analysis.

Final product (if applicable): Projects may include a final product (i.e., a tangible instrument/item used for educational purposes, e.g. teaching curriculum, lectures, measurements, webinars and websites, etc.). If a product is proposed, describe plans for product dissemination. Per Foundation policies, when resources have been developed with Foundation funds and the associated research findings published or provided to the Foundation, they must be made readily available to qualified individuals within the scientific community.

- D. **Significance:** Include a statement on the relevance of the proposed project to education in the rheumatic diseases. Describe any generalizable innovations. Describe the potential impact of the award on the career development of the applicant as a clinician educator and the applicant's anticipated future work.

E. **References**

Career Development Plan

Limited to two pages.

Submit a detailed plan for career development over the next three to five years, with the goal of development into an educational scholar. This should include explicit plans for advanced educational training and identification of a mentoring committee composed of at least one person from the applicant's institution and one person outside the institution.

Benchmarks of Success

Download, complete and submit the Benchmarks of Success template. See example of the template below.

These benchmarks should be applied to all relevant aspects of the proposal and must be measurable. If a final product is proposed, dissemination of the product is a required benchmark.

Budget

Download, complete and submit the Budget & Justification template. See example of the template below.

Applications must include an itemized budget indicating the expected amount of salary from the award, up to a maximum of \$50,000 annually (this includes fringe, if requested).

If requesting the additional \$10,000, include this on the budget sheet and provide a justification. This supplement may be used for:

- tuition for a formal educational training program
- advanced degree program
- travel expenses to educational meetings
- development of an educational product

Note that all awardees are expected to attend the Clinician Scholar Educator Meeting held in conjunction with the ACR Program Directors Conference each spring, as well as the ACR/ARHP Annual Meeting each fall. Please build these expenses into the CSE budget if not covered elsewhere.

Distribution of Time

Download, complete and submit the Distribution of Time chart. See example of the template below.

The applicant's institution or clinical practice representative should review the Distribution of Time chart.

The awardee must devote **at least 25 percent full-time professional effort** for educational and scholarly activity for the duration of the award.

Letter of Institutional Support

The applicant's institution or clinical practice setting must provide explanation of the following:

- Support of the candidate's qualifications for this award
- A detailed explanation of the candidate's current salary support and how this award will restructure the candidate's salary support. This award is **not** intended to replace existing salary support for educational activities.
- Explicit assurance of protection of at least 25 percent of the applicant's time for educational and scholarly activity for the duration of the award and support for the applicant's plan to develop a career and to be promoted within their institution on the basis of educational performance and scholarship.

Training Program Director Letter (if applicable)

A signed letter of support from any training program (medical school, residency, etc.) director whose curriculum is included in the program must also be included. This letter of support must include an explicit agreement to implement the proposed curriculum changes and specify the proposed changes.

Additional Uploads

Additional documents which support the application may be uploaded

Checklist of Uploads

Use this for reference when finalizing application materials.

Note: after a document is uploaded, you will not be able to view. Please double check all documents prior to upload. A PDF of your complete application will be emailed to you following the submission deadline for your reference.

- Educational Portfolio
- Project Proposal
- Career Development Plan
- Benchmarks
- Budget
- Distribution of Time
- Letter of Institutional Support
- Training Program Director Letter (if applicable)
- Additional Uploads (optional)

Educational Portfolio

NAME	POSITION TITLE
INSTITUTION	

EDUCATION/TRAINING *(Begin with baccalaureate or other initial professional education, and include postdoctoral)*

INSTITUTION AND LOCATION	DEGREE <i>(if applicable)</i>	YEAR(s)	FIELD OF STUDY

The Educational Portfolio may not exceed six pages. Follow the format and instructions in the sample below. Supplemental material will not be considered during the review process.

Note: Anticipating a diverse applicant pool, the portfolio is intended to be sufficiently broad to capture educational achievements from a large and varied group. Many individuals will not have activities for every category; therefore, candidates are only expected to complete those areas that pertain to their experience.

Your Educational Portfolio should summarize your professional educational achievements over the past three to five years and provide insight into your personal philosophies regarding education. Please provide a statement supporting your expertise in the following areas that pertain to your experience:

A. Background Information (to be completed by all applicants): A brief summary of employment history, work experience and professional memberships.

B. Educational Philosophy (to be completed by all applicants): A very brief description of the applicant’s personal theory of learning and teaching in the clinical practice setting as well as the educational theory that guides you. (This can include general principles and/or educational theory that relates directly to learning and teaching in the clinical practice setting, depending on the project)

C. Design, development and/or evaluation of curricula/programs

D. Teaching skills: Documentation of teaching experience. Include the level of the target audience, year, duration and topic/clinical setting.

E. Assessment of learner performance: The construction and implementation of assessment measures with their associated evidence of reliability, validity and other psychometric indices.

F. Educational administration: Educational leadership and management positions in your home institution, committee and task force service, and accomplishments/outcomes of those activities.

G. Regional/national scholarship: Membership and leadership in educational organizations, relevant educational publications, extramural support for educational activities, the development of instructional materials with data regarding quality, peer review and dissemination.

H. Continuing education and professional development: Documentation of growth in knowledge and skills as an educator.

I. Honors and Awards: Recognition by peers, students, and/or patients with description of award selection process.

J. Long-term goals: Reflection on portfolio and future plans, often linked to continuing education.

K. List of formal and informal advisors and evidence of impact

Benchmarks for Success

The benchmarks (expected status of the project at various points in time) included in your original application will be used to evaluate progress. The benchmarks should reflect the specific aims of the proposal and be presented within the context of measurable outcomes. If a final product is proposed, dissemination of the product is a required benchmark.

BENCHMARKS(Should be listed in order of priority)	Metrics for Success (Projected end points)	Expected completion

Budget & Justification

Applicant Name (Last, First initial):

DETAILED BUDGET – CSE Year 1 <i>DIRECT COSTS ONLY</i>		FROM 07/01/2016		THROUGH 06/30/2017
NAME	Fringe Rate	SALARY REQUESTED	FRINGE BENEFITS	TOTAL COST
SALARY SUBTOTAL —————→				\$
EDUCATIONAL EXPENSES <i>(Itemize by category)**</i>				
Justification:				
OTHER EXPENSES SUBTOTAL —————→				\$
TOTAL DIRECT COSTS FOR INITIAL BUDGET PERIOD				\$
**Note: The annual award amount of \$50,000 must be applied directly to salary and fringe; however an additional \$10,000 per year may be requested for educational expenses <i>only</i> as outlined in the award application. This additional amount requires a separate justification, to be included above. All awardees are expected to attend the ACR Program Directors Conference each spring, as well as the ACR/ARHP Annual Meeting each fall. <i>Please build these expenses into the CSE budget if not covered elsewhere.</i>				

Applicant Name (Last, First initial):

DETAILED BUDGET – CSE Year 2 <i>DIRECT COSTS ONLY</i>		FROM 07/01/2017	THROUGH 06/30/2018
NAME	Fringe Rate	SALARY REQUESTED	FRINGE BENEFITS
SALARY SUBTOTAL —————→			\$
EDUCATIONAL EXPENSES <i>(Itemize by category)**</i>			
Justification:			
OTHER EXPENSES SUBTOTAL —————→			\$
TOTAL DIRECT COSTS FOR INITIAL BUDGET PERIOD			\$
<i>**Note: The annual award amount of \$50,000 must be applied directly to salary and fringe; however an additional \$10,000 per year may be requested for educational expenses only as outlined in the award application. This additional amount requires a separate justification, to be included above. All awardees are expected to attend the ACR Program Directors Conference each spring, as well as the ACR/ARHP Annual Meeting each fall. Please build these expenses into the CSE budget if not covered elsewhere.</i>			

Applicant Name (Last, First initial):

DETAILED BUDGET – CSE Year 3 <i>DIRECT COSTS ONLY</i>		FROM 07/01/2018	THROUGH 06/30/2019	
NAME	Fringe Rate	SALARY REQUESTED	FRINGE BENEFITS	TOTAL COST
SALARY SUBTOTAL —————→				\$
EDUCATIONAL EXPENSES <i>(Itemize by category)**</i>				
Justification:				
OTHER EXPENSES SUBTOTAL —————→				\$
TOTAL DIRECT COSTS FOR INITIAL BUDGET PERIOD				\$
<i>**Note: The annual award amount of \$50,000 must be applied directly to salary and fringe; however an additional \$10,000 per year may be requested for educational expenses only as outlined in the award application. This additional amount requires a separate justification, to be included above. All awardees are expected to attend the ACR Program Directors Conference each spring, as well as the ACR/ARHP Annual Meeting each fall. Please build these expenses into the CSE budget if not covered elsewhere.</i>				

Distribution of Time

The awardee must devote **at least 25 percent** full-time professional effort for educational and scholarly activity for the duration of the award.

<u>ACTIVITY</u>	<u>CURRENT</u>	<u>DURING AWARD</u>	<u>DESCRIPTION</u>
Clinical w/ students, mentees			
Clinical w/o students, mentees			
Teaching – funded			
Teaching – unfunded			
Administrative			
Other (explain below)			
TOTAL*	_____	_____	*Columns must each total 100%

Other Explanation: _____

Definitions:

- During award* Time applicant would spend on activities if award is received
- Clinical w/o students, mentees* Clinical activity done without a student or mentee
- Clinical with students, mentees* Clinical activity done with a student or mentee, including clinical teaching activities
- Teaching - funded* Teaching activity in a non-clinical setting that is or will be supported
- Teaching - unfunded* Teaching activity in a non-clinical setting that is or will be unsupported