



Rheumatology Research Foundation

Advancing Treatment | Finding Cures

Health Professional Online Education Grant

The mission of the Rheumatology Research Foundation is to advance research and training to improve the health of people with rheumatic diseases.

The purpose of this award is to increase the knowledge and skills of non-physician rheumatology health professionals to meet the needs of a growing rheumatology patient population by reimbursing the cost of registration for the [Advanced Rheumatology Course](#). Additional information about this course can be found on the ACR's website at: [Health Professional Education](#).

Award Amount: \$1,999

All applications must be submitted by 5:00 PM ET on the deadline day through Proposal Central at: [Proposal Central](#).

Applications are accepted 4 times per year as detailed below:

Applications Open	Applications Due	Notifications
March 1	May 1	June 16
June 1	August 1	September 15
September 1	November 2	December 15
December 1	February 1	March 16

Guidelines

All award recipients must abide by Foundation [Awards and Grants Policies](#) at all times.

Eligibility

- Applicants must meet citizenship and other eligibility requirements as outlined in the [Awards and Grants Policies](#).
- Applicants must be members of the Association of Rheumatology Professionals (ARP) at the time of submission and for the award duration.
- Advanced Practice Nurses, Counselors, Nurses, Occupational Therapists, Pharmacists, Practice Administrators, Primary Care Providers, Physical Therapists, Physician Assistants, Researchers, Social Workers, Psychologists, and other non-physician health professionals with an interest in rheumatology are eligible for this award.

Review of Criteria

Applicants must submit all required application documents before the deadline. Applications will be reviewed based on all components of the proposal with emphasis being placed on the following criteria:

1. Applicant's educational background and previous coursework
2. Applicant's practice setting and relevance to the treatment of rheumatic disease

All applicants will be notified within 6 weeks of the deadline, and all award payments will be made within 2 weeks of receipt of required paperwork.

Award Terms and Funding

The awardee will have up to one year from the date of registration to complete the online program. The award amount is equal to the registration cost of the course chosen by the award recipient and will be paid directly to them in the form of a reimbursement pending receipt of course registration within 60 days of award notification. This award can only be used to reimburse registration fees for the Adult, Pediatric or Combined track of the ARP Advanced Rheumatology Course.

Advanced Rheumatology Course Fees: \$1,999

Application Instructions

Before starting the online application, you will be required to create a Professional Profile account in Proposal Central to begin creating your account at this [link](#).

All files must be saved as a PDF. Documents that do not have a required template should be formatted with ½ inch margins, 11-point Arial Font, and single-spacing (does not apply to figures and tables). All applications and documents must be written in English and avoid overuse of abbreviations or jargon. If terms are not universally known, spell out the term the first time it is used and note the appropriate abbreviation in parentheses for use thereafter.

Note: The Foundation does not require an official signature from an authorized institutional office or employer at the time of application. However, many institutions require an application to be reviewed prior to submission. Please check your employer's requirements, if applicable.

Applicant Information

You will be asked to confirm your eligibility and provide contact information in this section. In addition to the applicant information requested, you will be asked to upload the following documents listed:

Applicant Biosketch

Applicant must submit a Biographical Sketch using the provided template. A [SciENCv-generated biosketch](#) will also be accepted. The biosketch is limited to five (5) pages, regardless of format.

Required Documents

Statement of Need

Limited to 1 page.

- Description of applicant's current employment setting
- Description of applicant employer's support (if applicable) for continuing education and professional development, including why this award is needed
- Future career plans, including plans for additional training or coursework

Letter of Recommendation

From one of the following sources:

- From the applicant's supervisor describing how they will support the applicant as well as a description of the applicant's employment setting and organization's patient population. – OR –
- From a faculty member of the training institution who is an active member of the ARP describing their support for the candidate's continuing education.

BIOGRAPHICAL SKETCH

Applicants should provide the following information. This information may also be requested for Co- Principal Investigator, Key Personnel, Other significant contributors, and mentors. Follow this format for each person. **DO NOT EXCEED FIVE PAGES.**

NAME:

POSITION TITLE:

EDUCATION/TRAINING *(Begin with baccalaureate or other initial professional education, such as nursing, include postdoctoral training and residency training if applicable. Add/delete rows as necessary.)*

INSTITUTION AND LOCATION	DEGREE <i>(if applicable)</i>	Completion Date MM/YYYY	FIELD OF STUDY

- A. **Personal Statement**
- B. **Positions and Honors**
- C. **Contributions to Science**
- D. **Additional Information: Research Support and/or Scholastic Performance**