



# Rheumatology Research Foundation

Advancing Treatment | Finding Cures

## Health Professional Online Education Grant

The mission of the Rheumatology Research Foundation is to advance research and training to improve the health of people with rheumatic diseases.

The purpose of this award is to increase the knowledge and skills of non-physician rheumatology health professionals to meet the needs of a growing rheumatology patient population by reimbursing the cost of registration for the Advanced Rheumatology Courses or the Fundamentals of Rheumatology Courses. Additional information about these courses may be found on the ACR website at [Health Professional Education](#).

**Award Amount:**

- Registration fees to cover the Advanced Rheumatology Course (Expected Launch Late Summer 2023!)

All applications must be submitted by 5:00 PM ET on the deadline day through ProposalCentral at: [Proposal Central](#).

Applications are accepted 4 times per year as detailed below:

| Applications Open | Applications Due | Notifications |
|-------------------|------------------|---------------|
| April 1           | May 1            | June 16       |
| July 1            | September 1      | September 30  |
| September 1       | November 1       | December 15   |
| December 1        | February 1       | March 15      |

## Guidelines

All award recipients must abide by Foundation [Awards and Grants Policies](#) at all times.

### Eligibility

- Applicants must meet citizenship and other eligibility requirements as outlined in the [Awards and Grants Policies](#).
- Applicants must be ARP members at the time of submission and for the duration of the award.
- Nurse practitioners, physician assistants, nurses, pharmacists, physical therapists, occupational therapists, social workers, psychologists, practice management staff, other licensed non-physician health professionals with an interest in rheumatology are eligible for this award.

### Review of Criteria

Applicants are responsible for submitting all required application documents prior to the deadline. Applications will be reviewed based on all components of the proposal with emphasis being placed on the following criteria:

1. Applicant's educational background and previous coursework
2. Applicant's practice setting and relevance to the treatment of rheumatic disease

All applicants will be notified within 3 weeks of the deadline, and all award payments will be made within 2 weeks receipt of required paperwork.

### Award Terms and Funding

The awardee will have up to one year from the date of registration to complete the online program. The award amount is equal to the registration cost of the course you decide to take and will be paid directly to the awardee. This award can only be used to reimburse registration fees for the Adult, Pediatric or Combined track of the ARP Advanced Rheumatology Course (expected launch Late Summer 2023).

Advanced Rheumatology Course Fees:

- The newly updated Advanced Rheumatology Course is expected to launch late Summer 2023. Final pricing will be announced as soon as possible.

## Application Instructions

You will be required to create a Professional Profile in ProposalCentral, before starting the online application. To do so, visit [this link](#) to begin creating your account.

All files must be saved as a PDF. Documents that do not have a required template should be formatted with ½ inch margins, 11-point Arial Font, and single-spacing (does not apply to figures and tables). All applications and documents must be written in English and avoid use of abbreviations or jargon. If terms are not universally known, spell out the term the first time it is used and note the appropriate abbreviation in parentheses. The acronym may be used thereafter.

**Note:** The Foundation does not require an official signature from an authorized institutional research office or employer at the time of application. However, many institutions require an application to be reviewed prior to submission. Please check with your research office for your institution's requirements, if applicable.

### Applicant Information

You will be asked to confirm your eligibility and provide contact information in this section. In addition to the applicant information requested, you will be asked to upload the following documents listed:

#### Applicant Biosketch or Resume

Limited to 5 pages; should include any pending support.

### Required Documents

#### Statement of Need

Limit to 1 page.

- Description of applicant's current employment setting
- Description of applicant employer's support (if applicable) for continuing education and professional development, including why this award is needed
- Future career plans, including plans for additional training or coursework

#### Letter of Recommendation

From one of the following sources:

- From the applicant's supervisor describing how they will support the applicant as well as the employment setting and patient population. – OR –
- From a faculty member of the training institution who is an active member of the ARP describing their support for the candidate's continuing education.